



**NORTHERN
PENNSYLVANIA
REGIONAL COLLEGE**

**Board of Trustees Meeting Minutes
January 9, 2026
300 2nd Avenue, Warren, PA 16365
10:00 a.m.**

Attendees:

Mr. Robert Esch
Mr. Jamie Evens
Mr. Scott Olewine

Virtual Attendee:

Dr. Kim Rees
Mr. Justin Leventry
Mr. Aaron Singer
Mr. Ryan Betts
Ms. Kat Thomson
Ms. Amy Shields
Ms. Heather Evans
Ms. Jen Gesing

Administration/Staff:

President Susan Snelick
VP Ben Malczyk
VP Mike Giambrone
VP Adam Johnson
Mrs. Andrea Shene
Mr. Scott Foster

Absent:

Ms. Alyce Busch
Ms. Jessica Herzing
Mr. Duane Vicini

Agenda Item	Discussion/Action	Follow-up Action Items
Call to Order	Chairperson Esch called the meeting to order at 10:04 a.m.	
Roll Call	Mrs. Shene completed the roll call. A meeting quorum was in attendance. Introductions were completed.	
Public Comment	No comments.	
Meeting Minutes	The meeting minutes from the November 14, 2025, Board of Trustees meeting were presented for approval. Chairperson Esch requested a motion to approve the November 14, 2025 meeting minutes. Trustee Evens so moved, second by Trustee Gesing. The motion passed unanimously.	
New Business	A. New Officers: Chair Jamie Evens, Vice Chair Kim Rees, Secretary Amy Shields. These officers were recommended to the Board via the Governance and Nominating Committee. A conversation to determine if there are other recommendations from the floor was held. There were no other recommendations for officers. Chairperson Esch requested a motion to approve	



the slate of officers as presented. So moved by Trustee Leventry, seconded by Trustee Evans. The motion passed unanimously. Chairperson Esch swore in New Chairperson Evens. Chair evens subsequently swore in Vice Chair Rees and Secretary Shields.

- B. New Membership- Scott Olewine, Alyce Busch.** Chairperson Evens swore in Trustee Olewine.
- C. Recognition of Past Chair- Robert Esch-** Chairperson Evens recognized Past Chair Esch for his contributions to the college. The resolution was read and Trustee Esch provided remarks.
Recognition of Administration- Trustee Esch recognized the work of the staff and administration in the growth of the college.
- D. Committee Assignments-**These recommendations came from the Governance and Nominating Committee. A motion to approve the committee assignments as presented was so moved by Trustee Rees, seconded by Trustee Esch. The motion passed unanimously.
- E. WFD Presentation Z Space-**Scott Foster is the Z Space coordinator and provided a presentation on how the technology works.
- F. Consent Agenda-**Policies 1205, 5415, 6025, 7000, 7005, 8425 were provided for approval. Chairperson Evens requested a motion to approve the policies as presented. So moved by Trustee Shields, seconded by Trustee Gesing. The motion passed unanimously.
- G. Action Plan Self-Assessment-**Section D specially related to the action drawn from the self-assessment completed by the BOT in September 2025. The plan includes supporting BOT by the administration in active ambassadors for NPRC, a more robust orientation with mentorship, better communication to encourage familiarity with staff roles. A motion to approve the action plan as presented was so moved by Trustee Olewine and seconded by Trustee Rees. The motion passed unanimously.
- H. 2026 Tuition and Fees-**These terms were determined following a review compared to



	<p>similar institutions. A resolution regarding the setting of the rates was included. Trustee Esch Trustee Leventry. The motion passed unanimously.</p> <ul style="list-style-type: none">I. Gala UpdateJ. Commencement UpdateK. Conflict of Interest-	
Standing Committees Reports and Recommended Actions		
<u>Finance & Audit Committee</u>	<ol style="list-style-type: none">1. Finance and Audit Committee approved meeting minutes. The minutes from the October 24, 2025 meeting were provided for review.2. Monthly Statements- The monthly statements for September and October were reviewed. A motion to approve these financials as presented was so moved by Trustee Gesing and seconded by Chairperson Evens. The motion passed unanimously.	
<u>Strategic Growth Committee</u>	<ol style="list-style-type: none">1. Strategic Growth Committee approved meeting minutes. The meeting minutes from the August 4, 2025 meeting were provided for approval. The committee will focus on a specific pillar of the Strategic Plan at each meeting. More conversation is coming from Clearfield County.	
<u>Executive Committee</u>	<ol style="list-style-type: none">1. Executive Committee approved meeting minutes. The meeting minutes from the October 22, 2025 were provided for review.	
<u>Academic Affairs Committee</u>	<p>This committee will meet on January 28, 2026.</p>	



<u>Ad Hoc Policy Development</u>	This committee reviewed policy for the consent agenda via email and will meet as necessary.	
<u>College Advancement Committee</u>	1. College Advancement Committee approved meeting minutes. The meeting minutes from the August 22 2025 meeting were provided for review.	
<u>Governance and Nominating Committee</u>	1. Governance and Nominating Committee approved meeting minutes. The meeting minutes for the August 26 2025 meeting were provided for review. A new member to fill the open seat is ongoing.	
Task Force Committee Reports and Recommended Actions		
President's Report	A PowerPoint recognizing key successes from the past year was shared. State Board of Education Strategic Plan was shared. PC will submit comment regarding the Plan by January 20, feedback to Susie by January 16 if board members have specific feedback. Susie has been invited be part of the metrics committee of the state board of career and technical education.	
VPA Report	A focus on student support was discussed. The paraprofessional cohort was discussed. Dual enrollment was discussed.	
VPESS Report	VP Tutmaher was unavailable, the numbers were reviewed quickly by President Snelick. Any questions regarding the VPESS report can be directed to VP Tutmaher.	
VPFO Report	Work has been done on the student portal by Regina Dennison, Project Manager. The third floor is complete and classes will begin there in January. First floor painting in the offices are being completed. Pitt Titusville Lease has been re-negotiated. Several other leases were renegotiated resulting in significant savings. HR audits have been completed without issue. 2025-2026 funding is being completed currently. Federal financial funding for fall 2025 was awarded.	
VPWFD Report	Workforce Pell was discussed. Total enrollments are actually 704 due to an under reporting in the systems utilized carrying over rosters. Community Development and apprenticeships were discussed. Customized	



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	Training was reviewed. Ed2Go is increasing significantly. CDL continues to grow as well as Culinary.	
CEC Collaboration Report	This group will meet on January 20, 2026.	
Advisory Committee	More focused groups are currently being developed, information will be shared out with the individuals as this evolves.	
Adjournment	Chairperson Evens requested a motion to adjourn at 12:02 p.m. so moved by Trustee Esch, seconded by Trustee Olewine. The motion passed unanimously.	

Respectfully submitted by: Andrea Shene

Amy Shields, Secretary of the Board

Date