



Policy: NPRC-3110: Academic College Catalog
Origination: 12-07-2021
Approved: 02-11-2022
Effective: 02-11-2022
Reviewed:
Last Updated:

Subject: Academic College Catalog

1. PURPOSE

This policy statement provides guidelines for the adoption and development of the annual Academic College Catalog at Northern Pennsylvania Regional College (“NPRC” or the “College”).

2. SCOPE AND APPLICABILITY

This policy is applicable to all college personnel.

3. REFERENCES

3.1 PROC-3110: Annual Academic College Catalog Updates

3.2 Academic College Catalog - <https://regionalcollegepa.org/college-catalog/>

4. DEFINITIONS

4.1 The Academic College Catalog is a resource that covers a complete academic year and is the compilation of all course listings, curriculum information, graduation requirements, application information, financial aid details, resources, and policies for NPRC programs.

5. POLICY

5.1 The Academic College Catalog (“College Catalog”) reflects a single Academic Year and is updated annually by the Catalog Steering Committee.

5.2 The publication date of the Academic College Catalog will be defined annually by the Vice President of Academic and Student Affairs.

5.3 The information in the College Catalog is descriptive in nature and the College reserves the right to make changes without prior notice to its content or the documented course of study that is deemed necessary or desirable.

- 5.4 Updates made to the College Catalog during the active catalog year will be communicated directly with the appropriate students and published online through an Addendum to the College Catalog.
- 5.5 The College Catalog, and associated addenda, published on the College website is the primary, most up-to-date resource. This resource is considered the official Academic College Catalog.

6. RESPONSIBILITIES AND TIMELINES

- 6.1 The Vice President of Academic and Student Affairs is responsible for the administration of this policy.
- 6.2 The Director of Marketing and Public Relations or designee is responsible for publishing the College Catalog and associated addenda

7. SIGNATURES

Signature on file

Chair, Board of Trustees	Date
<i>Signature on file</i>	
President	Date

Attachments: None
 Distribution: Board of Trustees; <https://regionalcollege.org>
 Revision Notes: None