



**EARLY ENTRY/DUAL ENROLLMENT
TRANSCRIPT REQUEST AND
ENROLLMENT AUTHORIZATION FORM**

This form is required for students who have not yet earned a high school diploma or its equivalent and are currently enrolled in high school, including those enrolled in a public, private, home, cyber, or other secondary school. Sections 1 and 2 must be completed prior to submission.

Section 1: To be completed by student and parent/guardian prior to submitting to school official.

First Name Middle Name Last Name NPRC ID Number

Phone Number (Including Area Code) Email Address

Mailing Address City State Zip Code

I am enrolled at a:

☐ Public or Private High School High School Name: _____

☐ Home School Transcript Source: _____

☐ Cyber School School Name: _____

☐ Other Identify: _____

Expected Graduation Date (MM/DD/YYYY): _____

Returning NPRC Student? Yes No Term Enrolling: Fall 20 ____ Spring 20 ____ Summer 20 ____

Identify the courses you are selecting for enrollment*

Course Number	Course Name	Days	Time

☐ I authorize the release of my official transcript to my high school

☐ I do not authorize the release of my official transcript to my high school

Release Authorization: Must be signed by the student and a parent or guardian.

By signing below, I authorize the enrollment in the course(s) indicated above.

Student Signature Date Parent/Guardian Signature Date

*Please note that first year dual enrollment or other early entry students may enroll in a maximum of 6 credits during their first term of enrollment and may enroll in a maximum of 12 credits during each subsequent term of enrollment without special permission. This includes the total of all credit hours of enrollment at all post-secondary institutions of higher learning.



Student Name: _____ **NPRC ID Number** _____

Section 2: To be completed by student and parent/guardian prior to submitting to school official **only** if the student is enrolled in additional college course(s) at different institution(s).

Name of college/university: _____ Term Enrolling: _____

Identify the courses you are taking at the above college/university while you are enrolled at NPRC*		
Course Number	Course Name	Credits

Name of college/university: _____ Term Enrolling _____

Identify the courses you are taking at the above college/university while you are enrolled at NPRC*		
Course Number	Course Name	Credits

Student Signature _____ Date _____ Parent/Guardian Signature _____ Date _____

*Please note that first year dual enrollment or other early entry students may enroll in a maximum of 6 credits during their first term of enrollment and may enroll in a maximum of 12 credits during each subsequent term of enrollment without special permission. This includes the total of all credit hours of enrollment at all post-secondary institutions of higher learning.

Section 3: To be completed by guidance counselor, principal, or other authorized secondary school official. Please complete the section below and submit complete document (Sections 1 and 2) with an official transcript to:

Northern Pennsylvania Regional College, Attn. Registrar, 300 Second Ave., Suite 500, Warren, PA 16365
or email to admissions@rrcnpa.org.

1. GPA** _____ 2. SAT Scores** _____

Verbal/Critical Reading _____ Math _____ Writing _____

3. ACT Scores ** _____
English _____ Math _____ Reading _____ Science _____ Composite _____

4. Please provide grading information in the table below:

	Grading Scale	Honors-Level Quality Points	AP-Level Quality Points
A (4 quality points) =	_____	_____	_____
B (3 quality points) =	_____	_____	_____
C (2 quality points) =	_____	_____	_____
D (1 quality point) =	_____	_____	_____
F (0 quality points) =	_____	_____	_____

School Official Signature _____ Title _____ Date _____

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**Students must have a minimum cumulative GPA of 2.5 and must be granted junior standing. Transcripts must include SAT/ACT scores for NPRC to consider scores official; however, SAT/ACT scores are not required for admission.