



**NORTHERN
PENNSYLVANIA
REGIONAL COLLEGE**

COVID SAFETY PLAN
FALL 2021



NORTHERN PENNSYLVANIA REGIONAL COLLEGE COVID SAFETY PLAN – FALL 2021

With the ever-fluctuating COVID infection rates and increasing vaccination levels, Northern Pennsylvania Regional College (NPRC) plans to strategically reopen this fall as students look forward to returning to the College's classrooms. NPRC plans to offer credit and workforce development courses delivered at 12 of its 29 locations throughout the nine-county footprint during the Fall 2021 term. NPRC is working towards returning to all site locations in future terms.

Pennsylvania's mask mandate, implemented in April 2020, was rescinded on June 28, 2021. In light of recent recommendations by the Centers for Disease Control, the Pennsylvania Department of Education and the Pennsylvania Department of Health, the safety guidelines and protocols within this reopening plan will likely be modified in the coming weeks and months. While loosening of restrictions may result in the relaxation of some safety guidelines and protocols in the College's reopening plan, other protocols will remain in place to help ease the safe transition back to in-person operations. As always, the health and safety of the entire College community will remain at the forefront of the College's priorities as modifications become necessary and the College moves forward.

This plan is applicable to all site locations which are operated by NPRC, including the Administrative Office located in Warren, PA and the NPRC Education and Training Center located in Erie, Pennsylvania. Other site locations will adhere to the plans set forth by the host site partners, including Education Councils, School Districts, and Vocational Technical Schools.

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I. INTRODUCTION

Purpose

This COVID-19 Reopening Plan is intended for Northern Pennsylvania Regional College faculty, staff, students, and guests to provide a strategy to safely offer in-person instruction, student services, and other College operations. As certain areas of the College, including some instruction, have remained open and continued face-to-face throughout the COVID-19 Pandemic, this plan addresses “increased opening of NPRC”, (hereinafter “Reopening”). The plan requires all of us to move forward together by following guidance to reduce our risk of exposure to the COVID-19 virus. It also seeks to support faculty, staff, and students in obtaining, and understanding the benefits of, a vaccination.

Reopening NPRC also strongly relies on recommended city, state, and federal, public health strategies, including encouraging vaccination, increased testing of people for the virus, social distancing, isolation, and keeping track of how someone infected might have infected other people via contact tracing. NPRC is following the Pennsylvania Department of Health guidelines. Additionally, NPRC will work with local public health officials, as needed, for recommendations and health monitoring.

This plan is only part of the overall reopening actions taken by NPRC and focuses on:

1. Building operations strategies to reduce potential infections;
2. Guidance on social distancing and facial coverings;
3. Additional protocols – NPRC Administrative Site – Warren and NPRC Education and Training Center – Erie;
4. Location use, where NPRC classes are delivered; and
5. Enhanced cleaning and disinfection protocols.

SARS-CoV-2 Virus (COVID-19)

The novel coronavirus, known as SARS-CoV-2, is a virus that causes a respiratory illness known as COVID-19.

According to the Centers for Disease Control (CDC), person-to-person transmission of the virus primarily occurs during close (within 6 feet), unprotected, contact with a person with COVID-19 from respiratory droplets produced when an infected person coughs, sneezes, or talks. These droplets, particularly when aerosolized, can be inhaled into the lungs, or deposited in the mouth, nose, or eyes of nearby people. Airborne transmission from person-to-person over long distances (i.e., through HVAC systems) is believed to be unlikely.

People can also become infected with SARS-CoV-2 by touching surfaces or objects contaminated with the virus, and then touching their mouths, noses, or eyes. Current evidence suggests that this virus may remain viable for hours to days on a variety of surfaces. Frequent cleaning of visibly dirty and high-touch surfaces, followed by disinfection, should decrease SARS-CoV-2 and other respiratory pathogens (germs) from spreading.

Person-to-person spread is likely to continue to occur under current pandemic conditions. There is still more to learn about the transmissibility, severity, and other features associated with SARS-CoV-2.

II. RISK ASSESSMENT

Lower Exposure Risk (Caution)

OSHA defines activities as Lower Exposure Risk that do not require close contact with people known to be, or suspected of being, infected with SARS-CoV-2. Workers in this category have minimal contact with the general public and other coworkers. Examples include:

- Remote faculty, staff, and students (i.e., those working from home during the pandemic).
- Office employees, faculty, or students who do not have frequent close contact (within 6 feet, unprotected, for greater than 15 minutes throughout the workday) with coworkers, students, or the public.

Medium Exposure Risk

Activities that require frequent/close contact with people who *may* be infected, but who are not known to have or suspected of having COVID-19 include:

- Those who have frequent close contact (within 6 feet, unprotected, for greater than 15 minutes throughout the workday) with coworkers, students, or the public.

It is the goal of NPRC to minimize job functions that may require close contact with people who may be infected. Situations that require close contact will be evaluated on a case-by-case basis (i.e., early childhood development, labs, CDL programs, etc.) and additional administrative, logistics, or personal protective equipment may be recommended.

There are currently no known situations where NPRC faculty, staff, or students should be required to be in close contact with any persons known to have COVID-19 (i.e., High or Very High Exposure Risk). As part of the implementation of this COVID-19 Reopening Plan, ongoing risk assessments will be completed, and job duties evaluated to ensure the majority of faculty, staff, and students remain in the Lower Risk Category. Specifically, the majority of faculty teaching face to face classes, other than a few classes which may require closer or direct contact, will remain in the Lower Risk Category.

III. INFECTION PREVENTION STRATEGIES

Specific measures for protecting faculty, staff, and students from exposure to SARS-CoV-2, depend on the type of work being performed and exposure risk, including potential for interaction with people with suspected or confirmed COVID-19 and contamination of the work environment. NPRC has adopted the following general infection prevention strategies based on our understanding of the general hazards our faculty, staff, and students may face while on sites or in classes during this pandemic. Employees will receive specific guidance from their supervisor regarding how this general guidance will be applied within their specific department.

General Guidance

CDC and OSHA have developed interim guidance to help prevent exposure to SARS-CoV-2. The general guidance below applies to all NPRC faculty, staff, and students:

- Get fully vaccinated.

- Frequently wash your hands with soap and water for at least 20 seconds. When soap and running water are unavailable, use an alcohol-based hand rub with at least 60% alcohol. Always wash hands that are visibly soiled.
- Avoid touching your eyes, nose, or mouth with unwashed hands.
- Practice good respiratory etiquette, including covering coughs and sneezes with your inner elbow.
- Avoid close contact with people who are sick.
- Stay home if sick.
- Recognize personal risk factors. According to the CDC, certain people, including older adults and those with underlying conditions such as heart or lung disease or diabetes, are at higher risk of developing more serious complications from COVID-19.

Masks

All class participants (students, instructors, staff, proctors, etc.) should wear masks while in the classroom and on site **except:**

- When you are alone in your office or workspace
- If you are outdoors at least 6 feet away from others
- If permitted at the relevant site/location, students, teachers, and staff may remove their masks once seated.
- Students, teachers, and staff may remove their masks while eating and drinking provided those activities are permitted at the relevant site/location.
- If you do not have a mask, please ask for one and you will be provided with one.

The CDC recommends individuals wear masks in crowded areas when social distancing becomes difficult.

Employees who are fully vaccinated, working from the NPRC Administrative Offices (Warren) and the NPRC Education and Training Center (Erie) should follow [CDC Interim Public Health Recommendations, updated July 27, 2021](#):

- Infections happen in only a small proportion of people who are fully vaccinated, even with the Delta variant. However, preliminary evidence suggests that fully vaccinated people who do become infected with the Delta variant can spread the virus to others. To reduce their risk of becoming infected with the Delta variant and potentially spreading it to others: CDC recommends that fully vaccinated people:
 - Wear a mask in public indoor settings if they are in an area of substantial or high transmission.
 - Fully vaccinated people might choose to mask regardless of the level of transmission, particularly if they or someone in their household is immunocompromised or at increased risk for severe disease, or if someone in their household is unvaccinated. People who are at increased risk for severe

- disease include older adults and those who have certain medical conditions, such as diabetes, overweight or obesity, and heart conditions
- Employees who are not fully vaccinated must wear masks.

Employees who are NOT FULLY VACCINATED should wear masks in public areas and while interacting with others.

The following should be communicated to all:

- If you think it might not be a full 6 feet, you are too close.
- Find masks that comply with [CDC mask guidelines](#). Keep enough around that you always have one handy.
- If using a cloth mask, wash your mask in the regular laundry or hand wash with soap and water each day that you use it.

Building Signage

As often as practicable and at locations where this aligns with facility policies, signs, markings, and building occupant communication will be posted throughout campus buildings as follows:

- Exterior doors will be marked to require people to enter buildings from one primary entrance.
- Hand washing signs will be installed throughout the NPRC Administrative Center-Warren and NPRC Education and Training Center-Erie and other instructional locations.
- “6-foot Social Distancing” reminder signs will be installed on surfaces throughout the NPRC Administrative Center-Warren and NPRC Education and Training Center-Erie and other instructional locations.
- Signs will be placed near gathering areas to promote social distancing.

Hand Sanitizer Stations

Alcohol-based hand sanitizer (containing at least 60% alcohol) is helpful in protecting against the spread of germs and viruses. However, handwashing with soap and water is still best. Hand sanitizer is effective when soap and water are not readily available. Carrying a travel size bottle of hand sanitizer makes it easy to disinfect your hands in these situations.

Hand Washing Facilities

Handwashing is a significant mitigation strategy to protect yourself and minimize community spread of COVID-19. It is common sense, and it works. However, it must be done properly and with soap and water. NPRC will ensure bathroom facilities are opened, operating, and properly stocked with supplies. Appropriate signage will also be considered for bathrooms.

Signs reinforcing handwashing with soap and water (or hand sanitizer with at least 60% alcohol) for 20 seconds will be posted.

Paper towels or hand dryers should be used to adequately dry hands after washing.

Barriers

Physical barriers may be installed in offices or other common spaces where 6' social distancing cannot be maintained.

Placement of tables/study desks in classrooms will be evaluated as much is practicable to promote distancing and prevent spread of respiratory droplets. In situations in which distancing is not possible to maintain, physical barriers or other solutions will be considered.

NPRC staff working near each other less than 6 feet social distancing and greater than 15 minutes will be evaluated for physical barriers.

Barriers may be installed in areas where the public may approach employee workstations.

Encouraging Vaccinations

NPRC strongly encourages all faculty, staff, and students to get vaccinated against COVID-19. All Pennsylvanians over the age of twelve are now eligible to receive the COVID-19 vaccine. In addition to the mitigation measures recommended by public health authorities, vaccination of the College community will greatly assist NPRC to resume as many in-person activities as possible. When an individual gets vaccinated, not only are they protecting themselves, but they are protecting their fellow members of the College community.

Employees may submit their vaccination cards to Human Resources. Additionally, in accordance with public health guidelines, employees and students who submit proof that they are fully vaccinated will not be required to quarantine if they have been in close contact with someone with COVID-19, if they do not develop any COVID-19 symptoms.

Vaccines are widely available across the region and many locations do not require an appointment, making it easy and convenient to get a shot. The Department of Health is now using [Vaccines.gov](https://www.vaccines.gov) to help individuals find a location where they can get vaccinated.

IV. SOCIAL DISTANCING AND CROWD REDUCTION

Social distancing, also called "[physical distancing](#)," means keeping space between yourself and other people. According to the CDC, keeping space between you and others is one of the best mitigation methods we have to avoid being exposed to this virus and slowing its spread on our campuses.

Limit close contact with others outside your household in indoor and outdoor spaces. Since people can spread the virus before they know they are infected, it is important to stay away from others, when possible, even if you—or they—have no symptoms. Social distancing is especially important for people who are at higher risk for severe illness from COVID-19.

It is the responsibility of all employees to assist with ensuring social distancing guidelines are followed by faculty, staff, and students. In addition, NPRC will evaluate and, where practicable, do the following:

- Restructure work and classroom environments to promote social distancing of at least 6 feet.

Reducing crowds will be maintained by the following:

- In situations when gathering of persons, indoors or outdoors, cannot be avoided, NPRC will follow guidance provided by the Pennsylvania Department of Health and the CDC for mask wearing, social distancing, capacity, and any other new safety guidance as appropriate.

Work/Learn Remote Policies

The College will hold in-person instruction in the Fall 2021 Academic and Workforce Development terms, with remote options planned for and available should a rebound in local infections necessitates continued physical distancing and to support vulnerable students and staff, students in quarantine or isolation, and students and staff who cannot physically return to sites.

Employees will generally report to assigned office locations. Division Vice President's will provide guidance when and if changes become necessary based on the guidelines herein, and such changes will be communicated to employees via their supervisors.

As noted above, employees who are sick should stay home. Contact Human Resources if you cannot work because you are ill from COVID-19.

Classroom Capacities/Meetings

To maintain the CDC recommended 6' social distancing at the NPRC Administrative Center - Warren and NPRC Education and Training Center – Erie, in classrooms, conference rooms and other large gathering rooms, furniture will be positioned to comply with applicable federal, state, and/or local guidance regarding room occupancy.

NPRC, in cooperation with location partners, will actively monitor class enrollments to evaluate the needs of classroom capacity in order to follow guidance set forth by the Pennsylvania Department of Health and the CDC.

V. ACCESS CONTROL AND HEALTH MONITORING

ANYONE who has been in close contact with someone with COVID-19, and they are NOT FULLY VACCINATED, should quarantine for 10 days and not go to work/class.

NPRC Administrative Center – Warren

NPRC Education and Training Center – Erie

To assist with access control into the NPRC Administrative Center – Warren and NPRC Education and Training Center – Erie, we are implementing the following protocols:

Primary Entrance Identification

Each building will be assigned a primary entrance location. As practicable, signs will be posted throughout the exterior of the building to indicate that only one primary entrance is to be used. When practicable and permissible, other entrances will be locked to the extent feasible.

Health – Coronavirus Self-Checker

Employees and others are encouraged to use the [Coronavirus Self-Checker](#) interactive clinical assessment tool, through the Center for Disease Control and Prevention (CDC). This tool will assist individuals ages 13 and older, and parents and caregivers of children ages 2 to 12 on deciding when to seek testing or medical care if they suspect they or

someone they know has contracted COVID-19 or has come into close contact with someone who has COVID-19.

- The online, mobile-friendly tool asks a series of questions, and based on the user's responses, provides recommended actions and resources.
- Stay home if sick.

Visitor Protocol

To assist with contact tracing and minimize people entering administrative sites, non-essential visitors will be limited as much as possible. Visitors entering the building will be asked to sign in and record what parts of the building they will be accessing. Visitors will also be subject to health screening protocols.

Location Management – Location Partners

- NPRC site partners will be asked to provide a COVID-19 Reopening plan as it pertains to their operations and expectations for use of their facilities.
- If a specific site plan is not available, faculty, staff, students, and guests will follow guidance below:

Watch for COVID-19 Symptoms

People with COVID-19 report a wide range of symptoms reported – ranging from mild symptoms to severe illness. Symptoms may appear 2-14 days after exposure to the virus. Anyone can have mild to severe symptoms. People with these symptoms may have COVID-19:

- Fever or chills
- Cough
- Shortness of breath or difficulty breathing
- Fatigue
- Muscle or body aches
- Headache
- New loss of taste or smell
- Sore throat
- Congestion or runny nose
- Nausea or vomiting
- Diarrhea

This list does not include all possible symptoms. For more information visit the [CDC website](#). Older adults and people who have severe underlying medical conditions like heart or lung disease or diabetes seem to be at higher risk for developing more serious complications from COVID-19 illness.

Stay Home If Sick

Employees

Employees are asked to self-report to Human Resources.

Students

- As always, students are expected to follow all attendance requirements found within all course syllabi.

- If a student's absence (whether it be for a short-term absence or a long term) is related to a COVID-19 concern, documentation will be needed for consideration of absences being excused.
- Concerns of exposure will require documentation for consideration of extended absences.
- Additionally, faculty who receive reports of students with suspected or confirmed COVID-19 must report any such cases to the Director of Enrollment and Student Services.

Health – Coronavirus Self-Checker

Students and staff are encouraged to use the [Coronavirus Self-Checker](#), it is an interactive clinical assessment tool, through the Center for Disease Control and Prevention (CDC), that will assist individuals ages 13 and older, and parents and caregivers of children ages 2 to 12 on deciding when to seek testing or medical care if they suspect they or someone they know has contracted COVID-19 or has come into close contact with someone who has COVID-19.

Follow Recommendations Provided Through Use of The Coronavirus Self-Checker

The online, mobile-friendly tool asks a series of questions, and based on the user's responses, provides recommended actions and resources.

Entering Sites

- When entering a site, individuals should wear a mask and practice social distancing.
- The instructor will record attendance in the My NPRC Student Portal.
- If the College needs to modify any practices at a particular location or pertaining to a particular course, the Instructional Support Coordinator will provide updates to classroom proctors.
- Classroom proctors will provide updates to students following reporting protocols and will follow reporting protocols for concerns about student behavior.
- All concerns from students regarding modifications should be directed to the Director of Enrollment and Student Services.
- All concerns from employees regarding modifications should be directed to Human Resources.
- NPRC will comply with all federal, state, and local information requests regarding COVID-19 reporting as permissible by internal policies.
- NPRC will update students, faculty, staff, and stakeholders as practicable.

VI. CLEANING AND DISINFECTION PROTOCOLS

When people touch a surface or object contaminated with SARS-CoV-2, the virus that causes COVID-19, and then touch their own eyes, noses, or mouths, they may expose themselves to the virus.

According to the CDC, the SARS-CoV-2 virus can survive on certain types of surfaces, such as plastic and stainless steel, for 2-3 days. However, because the transmissibility of SARS-CoV-2

from contaminated environmental surfaces and objects is still not fully understood, CCP will follow recommended cleaning and disinfection procedures in occupied areas.

- Frequently clean bathrooms and other commonly used areas with disinfectants.
- Ensure that high-touch surfaces are regularly cleaned (e.g., doorknobs; handrails; light switches, elevator buttons; desks; tables; chairs; counters or surfaces in cafeterias, meeting rooms and offices).
- Limit use of shared objects (e.g., lab and computer equipment or shared pens) or clean between use.

NPRC will operate during the COVID-19 pandemic only as allowed by law and will continue routine cleaning and other housekeeping practices throughout our sites that remain open. The CDC provides instructions for environmental cleaning and disinfection. These instructions have been summarized in our protocols described below.

Standard Cleaning Protocols

NPRC will continue to follow pre-existing cleaning protocols throughout occupied campus buildings. These standard protocols are documented under separate cover and include standard procedures for trash removal, dusting, surface cleaning, mopping, and vacuuming. An increase in frequency of cleaning will be considered as needed.

Disinfection Protocols

During this pandemic, NPRC will follow disinfection protocols as outlined by the CDC. Additionally, disposable towels for faculty and staff to clean their work surfaces will be available upon request from facilities for faculty and staff who wish to have extra cleaning supplies available for their use. Faculty or staff in need of additional cleaning or disinfecting supplies may contact facilities at (814) 230-9010.

Deep/Reactive Cleaning and Disinfection Protocols

If a person is identified as suspected or known to have COVID-19 in one of our sites, additional deep or reactive cleaning may be warranted. It is unknown how long the air inside a room occupied by someone with confirmed COVID-19 remains potentially infectious. As such, NPRC will consider factors such as the size of the room and the ventilation system when deciding how long to close off rooms or areas used by ill persons before beginning disinfection.

NPRC will contract with trained providers to conduct enhanced cleaning and disinfection activities.

VII. POSITIVE COVID-19 REOPENING

As this pandemic continues, it is possible that a person may be infected with COVID-19 and come to our classroom locations. If a person is identified as suspected or known to have COVID-19, the following protocols will be implemented:

Contact Tracing

Contact tracing is the process of the identification of faculty, staff or students who may have come into close contact with an infected person for a prolonged period of time (within 6' for 15 minutes or more over a 24-hour period). If the College is notified that a suspected or positive COVID-19 person was at one of the College locations, the College will attempt, as practicable,

to determine where that person visited and with whom they may have been in close contact. Attendance records, visitor logs, and class rosters will continue to be maintained in order to comply and cooperate with federal, state, and local contract tracing requirements.

Faculty, staff, or students that have been identified as being in close contact of a confirmed case and who are not fully vaccinated must quarantine in accordance with CDC and the Pennsylvania Department of Health Guidelines. Staff must contact Human Resources before returning to work.

Area Shut Down Measures

NPRC Administrative Center- Warren

NPRC Education and Training Center-Erie

In most cases, we do not anticipate the need to shut down an entire building (Erie) or floor (Warren) following the identification of a COVID-19 person. If it has been less than 7 days since the sick employee has been in the building, we will close off any areas used for prolonged periods of time (i.e., greater than 15 minutes) by the infected person (such as a conference room or classroom). The area will be closed for approximately 24 hours (if possible) prior to conducting deep/reactive cleaning activities.

Additionally, if a sick person vomits or expels bodily fluids in an area, the room will be immediately evacuated, and these Reopening measures will be implemented. If in an open/common area, the area will be immediately cordoned off in all directions at a minimum of 12'. Custodial Services with appropriate Blood Borne Pathogen training will conduct proper cleanup activities.

HVAC Operations

The area that is identified will be shut down. When possible, the HVAC system will be turned on to operate 24/7 and outdoor dampers will be opened to allow 100% outside air (if possible). Exterior windows, if present, will be opened to allow for additional ventilation.

Deep/Reactive Cleaning

Following a 24-hour period, the impacted area will be cleaned and disinfected following the deep/reactive cleaning protocols identified above.

Pennsylvania Department of Health Notification

In addition to the above strategy to mitigate and contain the spread of the virus NPRC will notify the Pennsylvania Department of Health and local health officials if COVID-19 transmission is identified, following the Health Insurance Portability and Accountability Act (HIPAA) Privacy Rule and the Family Educational Rights and Privacy Act (FERPA).

Instructional Location Partners

Following the identification of a person testing positively for COVID-19, the recipient of information about a student will contact the Director of Enrollment and Student Services. The recipient of information about an employee or visitor will need to contact Human Resources.

The following information will need to be provided:

- Infected person's name
- Location name
- Last known date/time at location
- Areas used for prolonged periods of time (greater than 15 minutes) such as a classroom

If it has been fewer than seven days since the sick person has been in the building, the Director of Enrollment and Student Services or Human Resources will contact the Instructional Support Coordinator. On behalf of NPRC, the Instructional Support Coordinator will maintain communication with location partners to coordinate any necessary action regarding classroom closure for compliance with CDC and Pennsylvania Department of Health guidance.

In addition, the College will follow guidelines related to the Health Insurance Portability and Accountability Act (HIPAA) Privacy Rule and the Family Educational Rights and Privacy Act (FERPA).

VIII. Communications Plan

An internal communication plan is under development for reaching employees through combinations of emails, internet postings, flyers/posters, leader talking points, FAQs, and website resources. The plan identifies simple, key messages, a reliable process, and the vehicles for providing continual updates and collecting feedback from employees. Additionally, an external communication plan is under development for reaching students, media, shareholders, suppliers, and the local community.

Purpose of Communications will continue to include the following:

- Educate students, faculty and staff about the benefits and need for vaccination.
- Educate students, faculty and staff about symptoms and prevention of COVID-19.
- Educate faculty and staff on how to enforce the requirements outlined in this plan.

IX. OFFICE AND DEPARTMENT SPECIFIC GUIDANCE

Additional guidance related to individual office areas and departments has been developed. In general:

- Office areas will require employees to work 6 feet apart or with physical partitions between them.
- Office areas will be kept clean by employees.
- Common areas will be professionally cleaned.
- Shared equipment will be cleaned and sanitized as needed.
- Chairs in conference rooms will be spaced six feet apart. Extra chairs will be removed or labeled to not be used.
- Cubicle walls may be extended and/or barriers installed around desk areas as necessary.

- Cubicles may be rearranged, or every other cubicle will be marked off not to be used where necessary.
- Barriers may be installed and/or chairs will be removed in waiting or reception areas where necessary.
- Break and kitchen areas will have limited occupancy.
- Meetings with visitors may be limited in duration and/or quantity.
- Faculty will need to develop a schedule for shared office spaces.
- Faculty may perform class preparation activities and office hours remotely when necessary.
- Departments may identify employees who will assist with maintaining and monitoring social distancing and other COVID protocols, including insuring hand sanitizing stations are full.

Specific guidance following these general guidelines will be implemented in accordance with each department or office's particular needs.

X. RESOURCES

This COVID-19 Reopening Plan was developed following current federal, state, and local guidelines and recommendations. Since we are currently in a pandemic and dealing with a novel virus these recommendations may change without notice.

Federal Resources:

- CDC - Interim Guidance for Administrators of US Institutions of Higher Education <https://www.cdc.gov/coronavirus/2019-ncov/community/guidance-ihe-Reopening.html>
- CDC – Considerations for Institutions of Higher Education <https://www.cdc.gov/coronavirus/2019-ncov/community/colleges-universities/considerations.html>
- OSHA – Guidance on Preparing Workplaces for COVID-19 <https://www.osha.gov/Publications/OSHA3990.pdf>
- EPA – Guidance for Cleaning and Disinfecting Public Spaces, Workplaces, Businesses, Schools and Homes <https://www.epa.gov/coronavirus/guidance-cleaning-and-disinfecting-public-spaces-workplaces-businesses-schools-and-homes>
- White House Guidelines—Opening Up America Again <https://www.whitehouse.gov/wpcontent/uploads/2020/04/Guidelines-for-Opening-UpAmerica-Again.pdf>

State Resources:

- Preliminary Guidance – Resuming In-Person Instruction at Postsecondary Education Institutions and Adult Education Programs <https://www.education.pa.gov/Schools/safeschools/emergencyplanning/COVID-19/SchoolReopeningGuidance/HigherEd/Pages/default.aspx>

- PADOH - Pennsylvania Department of Health Resource Page
<https://www.pa.gov/guides/responding-to-covid-19/#ForBusinesses>
- The Process to Reopen Pennsylvania, Governor Tom Wolf
<https://www.governor.pa.gov/process-to-reopen-pennsylvania/>

Industry Resources:

- AIHA - American Industrial Hygiene Association
<https://www.backtoworksafely.org/>
- APPA – COVID-19 Resources and Guidelines
<https://www.appa.org/covid19-resources-and-guidelines/>
- AACC – American Association of Community Colleges
<https://www.aacc.nche.edu/publications-news/covid-19-updates-resources/>
- ACHA - American College Health Association
<https://www.acha.org/COVID-19>

STATEMENT OF PREPARATION

This plan was prepared by the Northern Pennsylvania Regional College in collaboration with the COVID Task Force, chaired by Raymond R. Pring, Jr. Any questions regarding this plan may be addressed to the COVID Task Force – covid-hr@rrcnpa.org.

APPENDIX A: NPRC - INSTRUCTIONAL LOCATIONS

Location Name	Address
4 N.I.N.E Center	103 Clay Street North East, PA 16428
Austin School District	138 Costello Avenue Austin, PA 16720
Cameron County Junior/Senior High School	601 Woodland Avenue Emporium, PA 15834
Community Education Center of Elk and Cameron Counties	4 Erie Avenue, #200 St. Mary's, PA 15857
Corry Higher Education Council	221 N Center Street Corry, PA 16407
Crawford County Career and Technical Center	860 Thurston Road Meadville, PA 16335
East Forest School	120 W Birch Street Marienville, PA 16239
NPRC Education and Training Center – Erie	5739 West Ridge Road Erie, PA 16506
Galeton Area School	25 Bridge Street Galeton, PA 16922
Kane Area High School	6965 PA-321 Kane, PA 16735
Marilyn Horne Hall	2 Main Street Bradford, PA 16701
Northern Potter Junior/Senior High School	763 Northern Potter Road Ulysses, PA 16948
Oswayo Valley Junior/Senior High School	318 S. Oswayo Street Shinglehouse, PA 16748
Otto Eldred Junior/Senior High School	143 R.L. Sweitzer Drive Duke Center, PA 16729
Potter County Education Council (Coudersport)	5 Water Street Coudersport, PA 16915
Potter County Education Council at Seneca Highlands CTC	219 Edison Bates Drive Port Allegany, PA 16743
Rice Avenue Middle School	1100 Rice Avenue Girard, PA 16417
Saegertown Junior/Senior High School	18079 Mook Road Saegertown, PA 16433
Smethport Area Junior/Senior High school	414 South Mechanic Street Smethport, PA 16479
Tidioute Community Charter School	241 Main Street Tidioute, PA 16351
Union City Junior/Senior High School	105 Concord Street Union City, PA 16438
University of Pittsburgh at Titusville	504 East Main Street Titusville, PA 16345
Venango Technology Center	1 Vo-Tech Drive Oil City, PA 16301
Warren-Forest Higher Education Council	589 Hospital Drive Warren, PA 16365
West Forest School	22318 Route 62, Tionesta, PA 16353

