



**NORTHERN
PENNSYLVANIA
REGIONAL COLLEGE**

Policy: NPRC 1005: Shared Governance
Origination: 3-12-2020
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Effective: 05-08-2020
Reviewed:
Last Updated:

Subject: Shared Governance

1. PURPOSE

Philosophy of Governance: All members of the College are invited to participate in our collaborative, consultative decision-making process. The College participatory governance process is consensus-oriented, transparent, and inclusive, providing opportunity for involvement of faculty, staff, administration, and students in the planning and operation of the College. Members of the college community are provided with a voice during decision-making processes however decisions are made at the appropriate level of the individuals or groups with greatest competency, responsibility, and accountability for the decision in question.

2. SCOPE AND APPLICABILITY

This policy is applicable to all employees of the college.

3. REFERENCES – None

4. DEFINITIONS – None

5. POLICY

5.1 The governance process embraces the College mission, values and identity statement, and also includes:

- 5.1.1 A shared vision that provides a strong foundation for the future of the college.
- 5.1.2 A shared engagement in which every individual is involved in the operations of the college and make personal contributions to support its over-all quality and progress.
- 5.1.3 A shared respect for all individuals affiliated with the college based on the underlying assumption that everyone is attempting to do their best to support the college's functioning, which supports a culture of integrity and trust.
- 5.1.4 A shared responsibility to communicate information honestly and professionally to ensure all community members are aware of actions associated with the fulfilment of the mission.
- 5.1.5 A shared risk as we move forward with reasoned, timely, and deliberate actions that are the result of discussions based on solid information and respect for all opinions.

5.2 Faculty Council is responsible for:

- 5.2.1 Creating, revising, and approving evaluation tools for academic courses

- 5.2.2 Developing and implementing a plan for assessment of student learning for programs of study and general education
- 5.2.3 Approving new curriculum or changes in curriculum, including changes in required textbooks and course materials, course descriptions, and course objectives.
- 5.2.4 Generating or reviewing and recommending approval of academic policies to the Academic Affairs Council
- 5.2.5 Advocating for faculty concerns
- 5.2.6 Reviewing plans for establishing or terminating academic programs and making recommendation to the Academic Affairs Council.

5.3 Academic Affairs Council is responsible for:

- 5.3.1 Reviewing new policies and major policy revisions and any policy up for five-year review that is administered by the division
- 5.3.2 Reviewing the establishment, substantial revision, or termination of a program or service in the division
- 5.3.3 Reviewing major reorganizations that impact the division
- 5.3.4 Substantial modification of objectives or goals in the division
- 5.3.5 Refining and improving a regular process of assessment including but not limited to teaching and learning, student support services, and governance processes
- 5.3.6 Improving interaction within division departments

5.4 Cabinet consultation is required for:

- 5.4.1 Major policy revisions;
- 5.4.2 The strategic plan;
- 5.4.3 The annual budget with attention to the recommendations on enrollment, tuition, compensation, financial aid and other major increases or decreases;
- 5.4.4 Establishing or terminating an academic or administrative program;
- 5.4.5 Major reorganization of an academic or administrative division;
- 5.4.6 Substantially modifying the objectives or programs of an academic or administrative division;
- 5.4.7 Reviewing compensation and benefits necessary to recruit and retain quality faculty, administrators and support staff;
- 5.4.8 Establishing policies necessary to maintain the fiscal stability of the University;
- 5.4.9 Refining and improving a regular process of assessment;
- 5.4.10 Improving interaction among planning, budgeting, and program operations.

5.5 Presidential approval is required for:

- 5.5.1 Proposals requiring approval by the Board of Trustees;

