

Rural Regional College of Northern Pennsylvania Meeting Minutes

Friday, October 13, 2017
Conewango Club, Warren
10:00am

Trustees Present:

Mary Jo White, Chairperson (Phone)
Ed Pitchford, Vice-Chairperson
Kate Brock, Secretary
Mary Bula (Phone)
Amanda Hetrick
Rob Kaemmerer
Greg Mahon (Phone)
Dick McDowell (Phone)
Doug Morley
Hank LeMeur
Lou Radkowski
Nancy Decker (Phone)
Dennis Wilke

Project Executive:

Duane Vicini

Administration :

Dr. Joseph Nairn, President
Debra Teachman, VPASA
Raymond Pring, Esq.
Jennifer Cummings

Guests:

Trustees Excused:

Susie Snelick

Call to Order

Vice-Chair, Ed Pitchford, called the meeting to order at 10:07am.

The minutes from the August 31st, 2017 meeting were distributed prior to the meeting for review. Trustee LeMeur noted that the Financial report had a typo. Correction noted.

Vice-Chair Pitchford made a motion to approve the minutes with the correction noted; Trustee LeMeur seconded the motion. All were in favor and the motion carried.

Review of Erie County Hearing

Mary Jo White stated that the RRC representatives all did well presenting facts in their testimony.

Financial Reports

Mr. Pring presented the financial reports.

Mr. Pring stated that there is a need to revisit the 2018 budget as the landscape has changed regarding both revenue and expenses related to accreditation and certification. A new budget proposal will be brought to next month's meeting with a goal of having a new budget approved during December's meeting.

Mr. Pring also indicated that there will be a need for a vote on benefits.

Executive Committee

State Budget – No report

Red House Data Report: Joseph Nairn explained the data results materials that were handed out. The top two performing names were “Northern Pennsylvania Regional College” and “Pennsylvania Wilds Regional College”.

Trustee Morley made a motion to change the name to “Northern Pennsylvania Regional College.” Chairperson White seconded the motion. Motion was amended to add “pending legal opinion regarding school code.” A vote by roll call proceeded with a unanimous vote to pass the motion as amended.

Joseph Nairn indicated that Ray Pring would reach out to determine legal consult regarding establishing a DBA.

Nomination and Board Development – Ed Pitchford indicated that the first meeting took place.

Task Force Committee

Accreditation Update – Debra Teachman reported attending a Town Hall in Pittsburgh for Middle States.

RCCA Report out – Joseph Nairn reported that the conference was very beneficial and a lot of connections to peer institutions were established. Dr. Teachman commented that this was the most vital and interesting conference thus far with wonderful take-away. Joseph Nairn agreed and closed with saying it was wonderful to see a conference where all the sessions were so well attended.

President's Report

Dr. Nairn presented his report to the board.

Operational Update - Duane

Mr. Vicini indicated that things are moving along smoothly. There is a need for 2 adjunct faculty for spring semester (Sociology and Principles of Accounting II).

New Business

Trustee Pitchford called for any new business. None was to be had.

Adjournment and Next Meeting

Trustee Morley motioned to adjourn. Secretary Brock seconded the motion. The meeting adjourned at 11:40 a.m. The next meeting will take place on Friday, November 10, 2017 at 10:00 a.m. Location TBD.

Minutes by Jennifer Cummings, Administrative Assistant to the President