



**Board of Trustees Meeting Minutes**  
**January 12, 2018**  
**Conewango Club: Warren, PA**

**Attendees:**

**Present**

Mary Jo White  
 Dick McDowell  
 Kate Brock  
 Susie Snelick  
 Andy Foyle  
 Hank LeMeur  
 Amanda Hetrick  
 Kevin Sprong  
 Joseph Nairn  
 Duane Vicini  
 Ray Pring  
 Debra Teachman

**Phone**

Doug Morley  
 Nancy Decker  
 Ed Pitchford  
 Mary Bula  
 Dennis Wilke

**Absent**

**Guests**

Lisa Pecora

<b>Agenda.Item</b>	<b>Discussion</b>	<b>Action Items</b>
December minutes	Minutes for December 2017 were provided prior to the meeting.	Motion to approve the December minutes was made by Trustee McDowell and seconded by Trustee Snelick. All approved and motion carried
Board Development	Ed Pitchford welcomed and introduced new trustees Andy Foyle and Kevin Sprong.  Board Retreat was discussed: possible dates and topics	No Action Needed
Governance, Finance and Policies Report	Ray Pring presented the financial report.  Ray Pring indicated that the Finance Committee met, reviewed and approved the amended budget.	



	<p>Ray Pring indicated that staffing policies will be sent to the committee for review.</p> <p>Joseph Nairn gave a brief Staffing Update.</p> <p>Ray Pring indicated that the board needed to approve the transfer of the names and address on the accounts for Northwest Bank, QuickBooks, 401K materials, etc.</p>	<p>Board Chair, Mary Jo White asked for a motion to transfer the Financial accounts and programs to the Warren address. Trustee Hetrick made the motion and Trustee Snelick seconded the motion. All approved, Motion carried</p>
Executive/Legislative Affairs	<p>Greg Mahon reported that the '18-'19 funding will be reviewed April 1<sup>st</sup>.</p>	<p>No action needed.</p>
Report of the project Executive	<p>Duane Vicini spoke to the potential of the ECUA becoming the college's foundation.</p> <p>Duane Vicini indicated the need for a motion to approve the new contract for ECUA</p> <p>Duane Vicini stated that there were no tech issues with classes last month and briefly discussed Spring enrollment</p>	<p>Trustee LeMeur made a motion to approve the new/revised ECUA contract. Trustee Snelick seconded the motion. The four ECUA Board members abstained from the vote. All others approved and the motion carried.</p>
Presidents Report	<p>President Nairn presented his report.</p> <p>President Nairn asked for a resolution of appreciation for Lou Radowski's service on the board.</p>	<p>Trustee Mahon made a motion for a resolution of appreciation for Lou Radowski and Trustee Brock seconded the motion. All were in favor and the motion passed.</p>
VPASA Report	<p>Debra Teachman reported and submitted to the board a preliminary working sample of the curriculum framework.</p>	<p>No action needed.</p>
<b>New Business</b>		
<b>Good of the order</b>	<p>Next meeting - March 9, 2018</p>	
<b>Adjourn</b>	<p>The Chair adjourned the meeting at 12:16 p.m.</p>	

Respectfully submitted:

*Jennifer Cummings*



NORTHERN  
PENNSYLVANIA  
REGIONAL COLLEGE