



*Continuing Education & Professional Development
Application*

Send completed form and payment to:

Northern Pennsylvania Regional College
Attn. Registrar
300 2nd Ave., Suite 500
Warren, PA 16365
admissions@rrcnpa.org
(814) 313-7320 (Fax)

NAME(s): _____

STREET ADDRESS: _____

CITY: _____ STATE: _____ ZIP CODE: _____

DAYTIME PHONE: _____ EVENING PHONE: _____

EMAIL: _____

COURSE NAME	DATE(S)	TIME	COST
TOTAL			

Method of Payment: *Pre - Registration is Required. Payment due at time of registration.*

Check: Payable to: Northern Pennsylvania Regional College _____ Check# _____

Company Payment: (Company will be invoiced at time of registration)

Company Name: _____

Contact: _____

Billing Address: _____

* If you would like to pay by credit card, please contact our office at (844) 350-7729. A processing fee of \$20/student applies.

office use only	
Date received:	Acct Date:
EVP entry date:	Date/Confirmation #

Registration Policy

Payments **must** be made at the time of registration. We accept payment by check or money order. Registrations are accepted by mail or phone. Registrations will be accepted on a first-come, first-served basis and are subject to class availability.

Refunds and Cancellations

Refunds will be issued if the course is cancelled by NPRC or if the course is dropped before the cancellation deadline. Non-credit programs are subject to cancellation by NPRC for Justifiable Reasons such as insufficient enrollment. If you need to cancel your registration for a non-credit program, please notify Continuing Education 10 business days before the start of the program. If cancellation occurs fewer than 10 business days before the start of the program, no refund will be issued.

Contact Us At:

Phone: (814) 230-9010 or (844) 350-7729 (Toll Free)

Fax: (814) 313-7320

Email: admissions@rrcnpa.org

www.regionalcollegepa.org