



*Continuing Education & Professional Development  
Application*

*Mail To:*  
NPRC Continuing Education  
119 Market St.  
Warren, PA 16365

*Contact Us At:*  
Phone: (814) 230-9010  
Email: admissions@rrcnpa.org  
www.regionalcollegepa.org

NAME(s): \_\_\_\_\_

STREET ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP CODE: \_\_\_\_\_

DAYTIME PHONE: \_\_\_\_\_ EVENING PHONE: \_\_\_\_\_

EMAIL: \_\_\_\_\_

COURSE NAME	DATE(S)	TIME	COST
TOTAL			

Method of Payment: *Pre - Registration is Required. Payment due at time of registration.*

Check:   Payable to: Northern Pennsylvania Regional College \_\_\_\_\_ Check# \_\_\_\_\_

Company Payment:  (Company will be invoiced at time of registration)

Company Name: \_\_\_\_\_

Contact: \_\_\_\_\_

Billing Address: \_\_\_\_\_

\* If you would like to pay by credit card, please contact our office at (844) 350-7729.

***office use only***	
Date received:	Acct Date:
EVP entry date:	Date/Confirmation #

**Registration Policy**

Payments **must** be made at the time of registration. We accept payment by check or money order. Registrations are accepted by mail or phone. Registrations will be accepted on a first-come, first-served basis and are subject to class availability.

**Refunds and Cancellations**

Refunds will be issued if the course is cancelled by NPRC or if the course is dropped before the cancellation deadline. Non-credit programs are subject to cancellation by NPRC for Justifiable Reasons such as insufficient enrollment. If you need to cancel your registration for a non-credit program, please notify Continuing Education 10 business days before the start of the program. If cancellation occurs fewer than 10 business days before the start of the program, no refund will be issued.