



POSITION TITLE: Non-credit Workforce Development Instructor Pool

JOB TYPE: Part-time

LOCATION: Cameron, Crawford, Elk, Erie, forest, McKean, Potter, Venango, or Warren Counties

DATE POSTED: June 18, 2020

PRIORITY DEADLINE: Fall Terms I & II, before August 7, 2020

CLOSE DATE: Open until filled

JOB DESCRIPTION: The Workforce Development Division of the Northern Pennsylvania Regional College is seeking part-time faculty in the following occupational areas with expertise per the courses listed:

APPLIED ACADEMICS

Industrial Mathematics
Technical Writing

INDUSTRIAL MAINTENANCE

Math for Electricians
Blueprint Reading - Electricians
Industrial Electricity
Motor Control
Programmable Logic Controls
Hydraulics
Pneumatics

MEDICALSCIENCES

Medical Terminology
Anatomy and Physiology
Medical Law & Ethics
Medical Administrative Practices
Medical Assistant Clinical Skills

PRECISION MACHINING

Blueprint Reading
Machine Shop
G- and M-Code Programming
CNC Mill Programming

QUALITY SYSTEMS

Creating a Quality Culture
Problem Solving & Root Cause Analysis

TOURISM AND HOSPITALITY MANAGEMENT

Guest Services
Front Desk Representative
Restaurant Server
Guest Room Attendant
Hospitality Supervisory Skills

WASTEWATER TREATMENT

Introduction to Wastewater Treatment
Collection Systems
Core Wastewater Treatment Basics
Laboratory and Maintenance
Miscellaneous Topics per DEP

Successful applicants will support and teach within the Northern Pennsylvania Regional College's model of distributive teaching and learning, in which instruction is supported by technology, enabling students to engage in a single class experience from different locations through real-time interactive video feeds. The successful applicant will also be able to work effectively with supervisors, colleagues, staff, and students as part of an education team. Depending upon availability, the instructor could also teach on-site customized training programs for corporate clients.

SPECIFIC RESPONSIBILITIES:

- Availability to teach short-term classes in public classes or as customized training for corporate clients
- The ability to assess student needs and wants and deliver the same is a central approach for workforce development faculty
- Instructional practices should be founded in practical application and extensive participation by the students.

REQUIRED QUALIFICATIONS

- Current professional experience is required.
- Prior teaching or curriculum development experience preferred, but not required.
- Should be familiar with course content delivery through a learning management system or be willing to quickly acquire those necessary skills.
- Demonstrated experience in the field of study to qualify as a master-level practitioner able to skillfully instruct others

APPLICATION PROCESS:

SUBMIT: Letter of interest, resume, and contact information for three references to:

Northern Pennsylvania Regional College
Attn: Human Resources
300 2nd Avenue, Suite 500
Warren, PA 16365

OR

Email to employment-hr@rrcnpa.org
Include **Workforce Development Instructor Pool** in subject line

MINIMUM PRE-EMPLOYMENT REQUIREMENTS (other requirements may apply):

PA Child Abuse History Clearance
Pennsylvania Access to Criminal History Record Check
Federal Criminal History Background Check
Valid Driver's License

For additional information, please call the NPRC Administrative Offices at 814-230-9010

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