

Directory Information Form

Student Name _____ Student ID _____

Release of Student Directory Information

The Family Educational Rights and Privacy Act (FERPA) allows schools to publicly release, without consent, directory information. For NPRC, directory information includes a student's name, address, telephone number, date and place of birth, honors and awards (including Dean's List), and term of attendance. Instances where this information is shared include correspondence with scholarship organizations, prospective employers, and newspaper announcements.

You should also be aware that even if you choose not to release your directory information, information will be shared within NPRC for educational and administrative purposes only.

Section A_____ I **DO NOT** want my directory information released

At any time, you may reverse this decision by completing section B of this form and submitting it to the Office of the Registrar.

Section B_____ I **DO** want my directory information released

Student Signature _____ Date _____

For more information on FERPA and NPRC's policy NPRC-3240: Educational Rights and Privacy, go to **<https://regionalcollegepa.org/wp-content/uploads/2019/09/NPRC-3240-Educational-Rights-and-Privacy-03-12-2019.pdf>**

Please return completed form to:
Northern Pennsylvania Regional College
Attn. Registrar
300 2nd Ave., Suite 500
Warren, PA 16365
Email: registrar@rrcnpa.org
Fax: (814) 313-7320